

Meeting in Ho Chi Minh 6-7 Sep 23 Minutes



Title:	MARE - Marine Coastal and Delta Sustainability for Southeast Asia	
Number: 610327-EPP-1-2019-1-DE-EPPKA2-CBHE-JP		
Coordinator: Center for Multimedia in Higher Education (ZMML), University of Bremen		
Partners: UniHB, UNICT, EMU, CNR, HCMUNRE, VMU, CTU, MCD, VNIO, UniKL, UTM, UTP. UMT		

Location:



University of Natural Resources and Environment, Ho Chi Minh City 236 B Le Van Sy, Ward 1, Tan Binh District, Ho Chi Minh City.

Outline

- 01. Attendees
- 02. Tuesday, September, 05
- 03. Wednesday, September, 06
- 04. Thursday, September, 07
- 05. Decisions taken and next activities

01. Attendees:

- Yildiray Ogurol, University of Bremen (UNIHB)
- Jens Leimann, University of Bremen (UNIHB)
- Igor Novopashenny, University of Bremen (UNIHB)
- Daniele La Rosa, University of Catania (UNICT)
- Pietro Scandura, University of Catania (UNICT)
- Francesca Tolve, Italian National Council
- Kalev Sepp, Estonian University of Life Sciences (EMU)
- Kristel Kirsimäe, Estonian University of Life Sciences (EMU)
- Anton Shkaruba, Estonian University of Life Sciences (EMU)
- Vincenzo Maccarrone, Institute for Marine Biological Resources and Biotechnology of the National Research Council (IRBIM-CNR)
- Thoa Le Thi Kim, Ho Chi Minh City University Of Natural Resources and Environment (HCMUNRE)
- Kim Tran Thi, Ho Chi Minh City University Of Natural Resources and Environment (HCMUNRE)
- Thinh Ngo Nam, Ho Chi Minh City University Of Natural Resources and Environment (HCMUNRE)
- Huy Dinh Ngoc, Ho Chi Minh City University Of Natural Resources and Environment (HCMUNRE)
- **Diem Phung Thi My,** Ho Chi Minh City University Of Natural Resources and Environment (HCMUNRE)
- The Nam Tran, Vietnam Maritime University (VMU)
- Hang Dinh Thi Thuy, Vietnam Maritime University (VMU)
- Kien Do Trung, Vietnam Maritime University (VMU)
- Loi Tran Thi, Centre for Marinelife Conservation and Community Development (MCD)
- Minh Do Anh, Centre for Marine life Conservation and Community Development (MCD)

^{*}The European Commission's support for the production of this publication does not constitute an endorsement of the contents, which reflect the views only of the authors, and the Commission cannot be held responsible for any use which may be made of the information contained therein 1



Meeting in Ho Chi Minh 6-7 Sep 23 Minutes



- Giap Hoang Nguyen, Centre for Marine life Conservation and Community Development (MCD)
- Le Anh Tuan, Can Tho University (CTU)
- Huynh Vuong Thu Minh, Can Tho University (CTU)
- Nguyen Huu Huan, Vietnam Institute of Oceanography (VNIO)
- Phan Minh Thu, Vietnam Institute of Oceanography (VNIO)
- Khairul Anuar Mat Saad, Universiti Kuala Lumpur (UNIKL)
- Noorhanita Binti Abdul Rani, Universiti Kuala Lumpur (UNIKL)
- Zalhan Mohd Zin, Universiti Kuala Lumpur (UNIKL)
- Salmiza Md Salleh, Universiti Kuala Lumpur (UNIKL)
- Amayrol Bin Zakaria, Universiti Kuala Lumpur (UNIKL)
- Adi Maimun Bin Abdul Malik, Universiti Teknologi Malaysia (UTM)
- Arifah Ali, Universiti Teknologi Malaysia (UTM)
- Shamila binti Azman, Universiti Teknologi Malaysia (UTM)
- Shaharin Anwar Sulaiman, Universiti Teknologi PETRONAS (UTP)
- Siti Nur Fathiyah Jamaludin, Universiti Teknologi PETRONAS (UTP)
- **Teh Hee Min,** Universiti Teknologi PETRONAS (UTP)
- Adiana Ghazali, Universiti Malaysia Terengganu (UMT)
- Roswati Md Amin, Universiti Malaysia Terengganu (UMT)
- Mohd Fadzil Mohd Akhir, Universiti Malaysia Terengganu (UMT)

*minute taker

02. Welcome

Prof. Dr. Le Hoang Nghiem, Vice President in HCMUNRE has given the welcome speech and officially opened the final meeting.



Prof. Dr. Le Hoang Nghiem- Vice President of HCMUNRE gave the open speed in the meeting

^{*}The European Commission's support for the production of this publication does not constitute an endorsement of the contents, which reflect the views only of the authors, and the Commission cannot be held responsible for any use which may be made of the information contained therein 2



Meeting in Ho Chi Minh 6-7 Sep 23 Minutes



Prof. Dr. Nghiem Le Hoang - Vice president sent the warm welcome to all Distinguished delegates, esteemed guests. He appreciated and grateful for the achievements that the project brings to HCMUNRE in particular and the partner universities/ institutes in general. He wishes the project will be completed successfully and open up many opportunities for future cooperation.



Delegates attend the Final meeting in Ho Chi Minh City

03. Planning of the future cooperation

After the opening remarks, Prof.Dr. Francesca Tolve - CNR's International Affairs department had a brief presentation on CNR's cooperation activities.



Prof. Francesca Tolve - CNR's International Affairs department presented a brief CNR's cooperation activities

^{*}The European Commission's support for the production of this publication does not constitute an endorsement of the contents, which reflect the views only of the authors, and the Commission cannot be held responsible for any use which may be made of the information contained therein 3



Meeting in Ho Chi Minh 6-7 Sep 23 Minutes



Prof.Dr. Francesca Tolve introduced the University of Bremen and potential cooperation opportunities within and outside the scope of the MARE project. She emphasized that the CNR funds amount to 30,000 to 50,000 Euros per year per laboratory, with a priority focus on the Earth and Environment field.

Next, Prof. Dr. Shaharin Anwar Sulaiman were the representatives of UTP to give a brief introduction on UTP's cooperation activities. He emphasised that the exchange programs for lecturers and students are one of the feasible cooperative activities between the partners. UTP has many training programs with can cooperate with other universities in different levels: BSc, Master, and PhD program.



Prof. Dr. Shaharin Anwar Sulaiman were the representatives of UTP to give a brief introduction on UTP's cooperation activities.

Following the program, Prof. Dr. Marco Abbiati, the Science Attaché at the Embassy of Italy in Hanoi and full professor of the University of Bologna disscused on coastal Development Versus Coastal Conservation. He stated that healthy ecosystems and an attractive environment are vital for tourism and highlighted the need to implement smart technologies to support green/eco-tourism and other mitigation approaches.



Meeting in Ho Chi Minh 6-7 Sep 23 Minutes





Prof. Dr. Marco Abbiati, the Science Attaché at the Embassy of Italy in Hanoi and full professor of the University of Bologna presented in the meeting

04. Presentation of the Partners

Openning the project results, Prof. Dr. Igor Novopashenny, University of Bremen (UNIHB) presented the introduction by the project Coordinator on the state of the project.



Prof. Dr. Igor Novopashenny – UniHB focused on the state of the project

^{*}The European Commission's support for the production of this publication does not constitute an endorsement of the contents, which reflect the views only of the authors, and the Commission cannot be held responsible for any use which may be made of the information contained therein 5



Meeting in Ho Chi Minh 6-7 Sep 23 Minutes



Prof. Dr. Igor Novopashenny had emphasized the atualy situation of all work packages from all partners involved in the project. In which,

WP2.1. Revision of existing and development of new BSc/MSc courses

https://docs.google.com/spreadsheets/d/1PgW UOnapOSHIC7Ollr-MBWu2TiuIZJijPHbfMTYOvk/edit#gid=0

- All partners need to check the number of credits in each course. Currently, this data is inconsistent between reports.
- There is inconsistency in the use of words between partners. For example, some partners use the term course summary and others use the phrase course presentation.
- Course presentation/summary is missing: CTU (all courses)
- TLM Presentation is missing: VNIO (Marine ecology); UTM (all courses),
- E-learning Presentation is missing: VNIO (marine ecology).
- No evaluation of e-learning and TLM presentations. The abstracts are not checked by EU partners
- There is no number of the % of the updated courses: CTU
- Link to the university website with information for enrolment in the courses: UMT
- Some of the elective courses were not given at all, by some of them there are very few students.

To streamline the collection of project implementation statistics, Prof. Dr. Igor Novopashenny suggested that PIs give not the numbers of students/course, but numbers of students/year for the study program.

WP2.2. Development of PhD research framework

All partners need to update information as follows (if any missing):

- A short explanation about how PhD training is organised within a partner (organisational structure, important components)
- List of PhD students
- List of supervisors by research fields with profiles attached
- List of Research topics with links to ongoing or past projects, where relevant
- List of the conferences recurrently organised by a partner
- List of scientific resources maintained by a partner
- List of escience tools

Prof. Dr. Igor Novopashenny emphasized on the need for strengthening ongoing research and PhD training at the partner institutions, in terms of topics and directions; identified need for partnerships. All universities, having PhD students contribute with their experiences- NGO –Stakeholders contribute if possible. Define learning outcomes.

Partners shall provide information on relevant PhD thesis completed during the project implementation period.

WP2.3. Summer schools and on-site seminars for faculty and PhD students

Each partners need to update the following information on the University/ Institute website

- Plan for these events No of participants, location
- Program of the trainings events
- Description of selection procedure for the participants
- Report on the selection of participants

^{*}The European Commission's support for the production of this publication does not constitute an endorsement of the contents, which reflect the views only of the authors, and the Commission cannot be held responsible for any use which may be made of the information contained therein 6



Meeting in Ho Chi Minh 6-7 Sep 23 Minutes



- TLM
- For those organising and attending the seminar or summer school.
- Units organizing project meetings need to send meeting minutes along with the meeting agenda (UniCT, CNR, EMU, UTP, UniKL, UMT, HCMUNRE, VMU). Individuals participating in summer school/training need to submit a report on the results of their participation.
- Training course: ECTS Certificate

WP3.1. Deployment and implementation of elearning platform

All partners need to send the updated report on the study activities (launching new and updated courses, number of students, teachers, pictures), and work of the students and equipment deployment reports – information on how the equipment was used, for what courses and other project related activities, and what was the number of users (UTP, UTM, UMT, UniKL, HCMUNRE, VMU, CTU)

WP3.2. Development of eLearning modules

PCs were promised to do as follows:

- The PC Universities develop the elearning modules for the courses, Video lectures (not yet), presentations, assessments and tests.
- NGO are involved in testing of the modules (not yet)

Prof. Dr. Igor Novopashenny suggested that we have elearning modules and presentations for them for all courses. We should give access to these modules in the report.

P5 HCMUNRE has some additional courses in the Elearning modules. To report them as project result we need abstracts and Presentations in EN with all the Logos and disclaimers, and links to institutional e-learning sites.

WP3.3. Development of eScience modules for doctoral students

All PCs need to complete the ePortfolio of their PhD students if they are missing yet. Template is sent by Prof.Dr. Kalev.

WP3.4. One summer school and 3 on-site seminars for faculty, technicians, and administrators

- Partners who had sent students to summer school need to provide the description of the selection procedure of the participants of the training; outcomes of the selection.
- All partners organised the training events need to send/report/post the TLM of the training (UTP, UniKL, EMU, UniCT, UMT); all the participants of individual/small group mobility streams need to provide individual/small group reports describing their trips and related outcomes; all the mobility outcomes shall be disseminated in home institutions, and the dissemination reports shall be made available too.

WP4.2. Development of arrangements for credit and physical mobility, sharing of experimental facilities, joint MSc & PhD supervision and research collaboration

MoU within PCs stakeholders and outsiders. There is the urgent need for preparation of the cooperation agreements, first of all between PC universities, between PC universities and NGO; MoUs between EU and PC partners also shall be encouraged.

WP5.3. QA of staff development, IT deployment & dissemination



Meeting in Ho Chi Minh 6-7 Sep 23 Minutes



For those partners who take a charge of QA need to reports on staff development (summary and conclusions from the questionnaires during the training events and summer schools) and evaluation of dissemination activities through the whole project period.

WP6.1. Development and maintenance of social media accounts and promotion plan

Video clips with the information about the work on the project at their institutions. Some partners have been registed to produce the video clip and upload them to social media for promotion; more users are needed in the MARE FB group (UTP, UniKL, HCMUNRE, CTU, VMU?, UMT?, UTM?).

WP6.3. Organisation of business-academy conferences

- · All partners participate in the conference need to submit the abstracts; Publications
- Conference report, including a section on the impact at all the partners (inputs are prepared by partners) and beyond

After that, all participants discussed the activities of these WP and distributed the first tasks and set the deadlines.

Relating to WP4.2. Dr. Thoa – HCMUNRE suggested that after this meeting, PCs need to prepare the MoU and organise the webinar for exchange the research using SUMARE forum which have been developed by HCMUNRE – P5 partner. All partners are requested to present at least one times. Each PI send the topic to HCMUNRE (Thoa) for setting up the agenda and date for webinar.



Dr. Le Thi Kim Thoa- HCMUNRE discussed and proposed solutions during the meeting

Base on the WP6.1. Development and maintenance of social media accounts and promotion plan, Dr. Anton suggested that not only those who develop courses to produce the video clips for promotion but

^{*}The European Commission's support for the production of this publication does not constitute an endorsement of the contents, which reflect the views only of the authors, and the Commission cannot be held responsible for any use which may be made of the information contained therein 8



Meeting in Ho Chi Minh 6-7 Sep 23 Minutes



also EU partners who gave the lectures to the training/ summer schools also need to produce the video clips (from 6 up to 10 min video length) for uploading social media.



Prof. Dr. Anton - EMU discussed and proposed solutions during the meeting

Following the presentation of Prof. Dr. Igor – UniHB, all Vietnamese partners from CTU, HCMUNRE, VMU, VNIO presented the results of the WP2.1. Revision of existing and development of new BSc/MSc courses. TLM Presentations for the EACEA dissemination site. Ms. Diem Phung Thi My (HCMUNRE), Dr. Hang Dinh Thi Thuy (VMU), Dr. Minh Vuong Thi Thu (CTU), and Dr. Huan Nguyen Huu (VNIO) sequentially reported on the project results. They also presented TLM (Teaching and Learning Materials) presentations for the EACEA dissemination site.



Meeting in Ho Chi Minh 6-7 Sep 23 Minutes











Next, the presentation of the project results: WP2.1: Revision of existing and development of new BSc/MSc courses. TLM Presentations for the EACEA dissemination site from Malaysia partners.



Meeting in Ho Chi Minh 6-7 Sep 23 Minutes





Next is the presentation of the ebook results of CTU, HCMUNRE, MCD, VMU and VNIO. After 8 months. After many meetings taking place in Ho Chi Minh City, Nha Trang, Hai Phong. Up to now, the ebook has been completed. The total number of pages in the book is 224 pages including references.





Meeting in Ho Chi Minh 6-7 Sep 23 Minutes







In which, CTU takes a charge of chapter 1. Geographic characteristics of coastal resources of Vietnam Chapter 5. Mekong Delta coastal area and part of chapter 7. Policies for coastal management issues; HCMUNRE takes a charge of Chapter 2. Issues of resources & environment in the coastal of Vietnam – HCMUNRE, part of chapter 7; MCD take a charge of Chapter 3. The coastal region of the Red River delta; VNIO takes a charge of Chapter 4. Coastal region of central Vietnam and part of chapter 7; VMU takes a charge of Chapter 6. Environmental issues in coastal areas of Vietnam and part of chapter 7.

After that, Prof. Dr. Kalev Sepp from EMU presented the project results: WP2.2 Development of PhD research framework and WP3.3 Development of eScience modules for doctoral students. Prof. Kalev emphasized that we have only two very good examples of ePortfolio for Ph.D. students from Universiti Malaysia Terengganu. VNIO and CTU are missing this information on the website.



Meeting in Ho Chi Minh 6-7 Sep 23 Minutes





Prof. Dr. Kalev Sepp, EMU presented the results of WP2.2 and WP3.3

The last section of the first day meeting related to the project results: WP3.2 Development of eLearning modules. Each PIs presented the results of elearning modules.







Meeting in Ho Chi Minh 6-7 Sep 23 Minutes















Beginning with the second date of the meeting, all Vietnamese partners presentation of video lecture teaching materials ("MOOCs" on the MARE topics).



Meeting in Ho Chi Minh 6-7 Sep 23 Minutes















Prof. Dr. Anton from EMU presented the project results: WP4.1 Establishment of sectoral collaborative platforms in each PCs.



Meeting in Ho Chi Minh 6-7 Sep 23 Minutes





Prof. Dr. Anton from EMU presented the project results of WP4.1

Dr. Vincenzo Maccarrone – CNR reported the results of WP4.2 Development of arrangements for credit and physical mobility, sharing of experimental facilities, joint MSc & PhD supervision and research collaboration. He also discussed about book chapters, which have been agreed upon the last meeting in Mazara.



Dr. Vincenzo Maccarrone – CNR reported the results of WP4.2



Meeting in Ho Chi Minh 6-7 Sep 23 Minutes



Dr. Vincenzo confirmed that the Springer has accepted our book chapter. Now he requests all partners which registered in this book fill and call for other colleagues to join our book chapter.

Prof. Dr. Daniele La Rosa from UniCT and MSc. Thu Phan Minh- VNIO have shared their experiences about book chapter format of the Springer.



The next section, Prof. Dr. Daniele La Rosa from UniCT reported the project results: WP6.2 Development of MARE detailed business plan.



Prof. Dr. Daniele La Rosa - UniCT presented the project results of WP 6.2

After that, all partners presented the results of WP6. Dissemination and exploitation, in term of Information Workshops, Open Doors Days, Promotion of project results via Website and Facebook, Promotion of project results and achievements via publications and participation in scientific journals, regional and international conferences...

^{*}The European Commission's support for the production of this publication does not constitute an endorsement of the contents, which reflect the views only of the authors, and the Commission cannot be held responsible for any use which may be made of the information contained therein 17



Meeting in Ho Chi Minh 6-7 Sep 23 Minutes





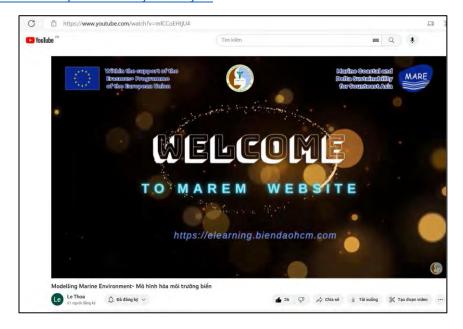






Dr. Thoa from HCMUNRE has shared the video clip to introduce the new course of modelling marine environment. This video has been published on the youtube at

https://www.youtube.com/watch?v=mfCCoEHtjU4



^{*}The European Commission's support for the production of this publication does not constitute an endorsement of the contents, which reflect the views only of the authors, and the Commission cannot be held responsible for any use which may be made of the information contained therein 18



Meeting in Ho Chi Minh 6-7 Sep 23 Minutes

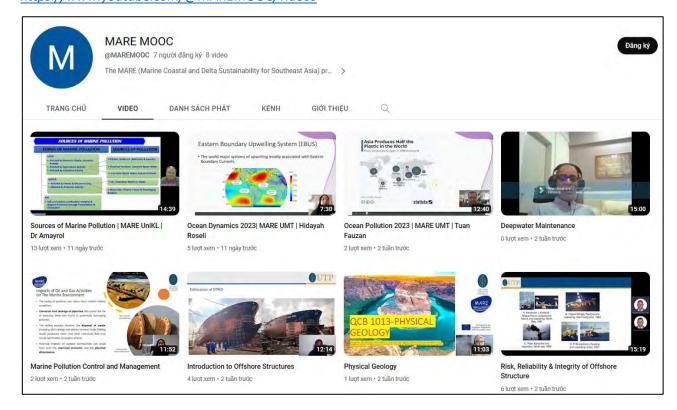


According to Dr. Thoa- HCMUNRE, ten video lectures/ Quiz have also been completed. However, this is a copyright, so we are not allowed to post them on YouTube. However, students can watch these video lectures on the eleanring system of MAREM - Marine Resources Management Department at https://elearning.biendaohcm.com/moodle/



Dr. Khairul Anuar Bin Mat Saad from UniKL also shared the results of producing video clips for promotion of the courses from UniKL, UMT and UTP on the youtube at MARE MOOC

https://www.youtube.com/@MAREMOOC/videos



^{*}The European Commission's support for the production of this publication does not constitute an endorsement of the contents, which reflect the views only of the authors, and the Commission cannot be held responsible for any use which may be made of the information contained therein 19



Meeting in Ho Chi Minh 6-7 Sep 23 Minutes



Dr. Thoa suggested that these video clips should be widely announced to students and lecturers to achieve a certain number of views on YouTube.

All partners also discussed on the final QA of the projects results teaching and learning materials (based on the results of the whole project). Presentation and discussion of the results of second/final external TLM expertise. Feedback from the students and teachers. What will be improved after the end of the project.



Dr. Thoa Le Thi Kim, HCMUNRE reported the student's feedback





Financial report presented by Prof. Dr. Igor Novopashenny, UniHB. He mentioned the current status of the project, what is still missing and information about the results of preparing the final technical report.

^{*}The European Commission's support for the production of this publication does not constitute an endorsement of the contents, which reflect the views only of the authors, and the Commission cannot be held responsible for any use which may be made of the information contained therein 20



Meeting in Ho Chi Minh 6-7 Sep 23 Minutes





Prof. Dr. Igor Novopashenny, UniHB presented the result of financial report

Prof. Dr. Igor emphasized that without prejudice to the right to terminate the grant, the Agency may also apply a 20% reduction rate on the maximum amount of the grant if there has been a breach of obligation under the Grant Agreement. This is especially relevant in cases of non-compliance with the obligation of visibility of Union funding set out in Article II.8, which constitutes a substantial obligation.

	Staff costs	Travel costs
P2 UNICT	Till 14.07.22	Till 11.11.2022
P3 EMU	Till 14.01.23	Till 10.11.2022
P4 CNR	Till 14.07.22	Till 21.02.2023
P5 HCMUNRE	Almost completed	completed
P6 VMU	Till 14.07.22	Till 26.05.23
P7 CTU	Till 14.01.23	Till 11.06.2023
P8 MCD	Till 14.10.22	Till 11.06.2023
P9 VNIO	Till 14.07.22	Till 18.02.2023
P10 UNIKL	completed	completed
P11 UTM	Till 14.07.22	Till 20.02.23
P12 UTP	Till 31.07.22	completed
P13 UMT	completed	completed

05. Decisions taken and next activities

Nº	Description	Deadline	Responsible
1	Complete financial reports with signed	15.09.23	All partners UniCT, EMU,CNR,

^{*}The European Commission's support for the production of this publication does not constitute an endorsement of the contents, which reflect the views only of the authors, and the Commission cannot be held responsible for any use which may be made of the information contained therein 21



Meeting in Ho Chi Minh 6-7 Sep 23 Minutes



			VNIO, MCD, UTM
2	WP2.1. Revision of existing and development of new BSc/MSc courses		
	Double check all information in the following link https://docs.google.com/spreadsheets/d/1PgW_UOnapOSHIC7Ollr- MBWu2TiulZJijPHbfMTYOvk/edit#gid=0 - All partners need to check the number of credits in each course. Currently, this data is inconsistent between reports.		All partners
	 All partners need to rename the course files: course summary change into course presentation. Course presentation is missing: CTU (all courses) 		сти
	- TLM Presentation is missing: VNIO (Marine ecology); UTM (all courses)		VNIO, UTM
	 E-learning Presentation is missing: VNIO (marine ecology). EU partners need to evaluate the e-learning and TLM presentations by 	22.09.23	VNIO EU partners
	- There is no number of the % of the updated courses: CTU - Link to the university website with information for enrolment in the courses: UMT		CTU UMT
	- Some of the elective courses were not given at all, by some of them there are very few students. Partners (CTU, UniKL, UTM, UTP) have responsibility to explain the reasons and the remediation measures put in place for the next students' intakes.		CTU, UniKL, UTM, UTP
3	WP2.2. Development of PhD research framework	22.09.23	All partners
	https://mare-project.net/index.php/2021/08/24/profiles-of- mare-phd-students/		·
	All partners need to update information as follows (if any missing): - A short explanation about how PhD training is organised within a partner (organisational structure, important components) - List of PhD students - List of supervisors by research fields with profiles attached - List of Research topics with links to ongoing or past projects, where relevant		UTM, UTP, UMT, UniKL, HCMUNRE, VNIO, CTU
4	WP2.3. Summer schools and on-site seminars for faculty and PhD students	29.09.23	
	Each partners need to update the following information on the University/ Institute website		All partners
	 Plan for these events No of participants, location Program of the trainings events Description of selection procedure for the participants Report on the selection of participants TLM PCs organized project meetings need to send meeting 		



Meeting in Ho Chi Minh 6-7 Sep 23 Minutes



5	minutes along with the meeting agenda (UniCT, CNR, EMU, UTP, UniKL, UMT, HCMUNRE, VMU). - Individuals participating in summer school/ training need to submit a report on the results of their participation. - Training courses involving students: ECTS Certificate		UniCT, CNR, EMU, UTP, UniKL, UMT, HCMUNRE, VMU
3	WP3.1. Deployment and implementation of elearning platform All partners need to send the updated report on the study activities and work of the students and researchers with the equipment (UTP, UTM, UMT, UniKL, HCMUNRE, VMU, CTU)	29.09.23	UTP, UTM, UMT, UniKL, HCMUNRE, VMU, CTU
6	 WP3.2. Development of eLearning modules PCs were promised to do video lectures (not yet), P5 HCMUNRE has some additional courses in the Elearning modules. To report them as project result we need abstracts and Presentations in EN with Logos Videolectures are collected and centrally uploaded to the MARE YouTube channel by UniKL 	22.09.23	All partners HCMUNRE??
7	 WP3.3. Development of eScience modules for doctoral students All PCs need to complete the ePortfolio of their PhD students. Template is sent to partners by Prof.Dr. Kalev after meeting. Reports of shareable equipment with others (only UTP sent) 	29.09.23	UTM, UTP, HCMUNRE, VNIO, CTU UTM, UMT, UniKL, HCMUNRE, VMU, CTU
8	 WP3.4. One summer school and 3 on-site seminars for faculty, technicians, and administrators Partners sent students to summer school need to have the description of the selection procedure of the participants of the training; outcomes of the selection. All partners organised the training events need to send/report/post the TLM of the training (UTP, UniKL, EMU, UniCT, UMT) 		All partners UTP, UniKL, EMU, UniCT, UMT
9	 WP4.2. Development of arrangements for credit and physical mobility, sharing of experimental facilities, joint MSc & PhD supervision and research collaboration MoU within PCs stakeholders and outsiders. There is the urgent need for preparation of the cooperation agreements between EU and PC universities; between PC universities, between PC universities and NGO. 	ASAP, before 15 October	MoU btw CNR – VNIO? MoU btw VN – ML partners?



Meeting in Ho Chi Minh 6-7 Sep 23 Minutes



	 ⇒ Suggestion: each partner has at least 2 MoU signed with others - Using SUMARE forum set up by VN partners to frequently organise the thematic topics sharing between PCs through webinar. 		MoU btw EU-VN-ML partners? Each PIs registers at least 2 topics
10	WP5.3. QA of staff development, IT deployment & dissemination		
	For those partners who take a charge of QA need to reports on staff development (summary and conclusions from the questionnaires during the training events and summer schools) and evaluation of dissemination activities through the whole project period.	22.09.23	UniCT, CNR, UniHB, EMU
11	WP6.1. Development and maintenance of social media accounts and promotion plan		
	Video clips with the information about the work on the project at their institutions. Some partners have been registed to produce the video clip and upload them to social media for promotion (UTP, UniKL, HCMUNRE, UMT have done). The rest CTU, VMU, UTM.	29.09.23	VMU, UTM, CTU
	EU partners who gave the lectures to the training/ summer schools also need to produce the video clips (from 6 up to 10 min video length) for uploading social media.		UniCT, CNR, EMU
	PCs make announment to students and lecturers to achieve a certain number of views on YouTube.		

----- THE END -----